



Technology Committee Monthly Meeting
Wednesday, February 4, 2026
6:00 p.m.

Agenda

Call to Order

Prayer

Welcome

Unfinished Business

- [Technology Committee Strategic Plan 2025-2026](#)
 - Recap of Technology Needs Assessment findings
 - [Key insights & member priorities](#)
 - Progress since last meeting
 - Security Update
 - Shared Google Drive/Committee/Facet folders and emails

New Business

- Technology Strategy & Governance
 - Review the Manual of Operations (linked in TIF)
 - Assign Committee Member Roles & ownership
 - Chair - Christina Sadler
 - Co-Chair - Leah Moody
 - Web Manager
 - Digital Education Lead
 - Program & Event Liason
 - Chapter Meetings Preparation/Committee & Facet Meetings
- Training & Communications
 - Track It Forward Training for Committee Chairs (Facets & Standing)
 - Flyers & Social Media Request Forms - Jotforms
 - Launch monthly Technology Tips & Updates
 - Confirm training schedule
- Implementation Planning

Adjournment

Next Meeting: Monday, February 23, 2025

Piedmont NC Links Request Form

Fiscal Year **2026**

Due by: **November 30, 2025**

Committee: **Technology Committee**

Submitted by: **Christina Sadler**

Anticipated Expenses

<u>Line Items</u>	<u>Description/Justification</u>	<u>Amount</u>	<u>Note</u>
Quickbooks	Finance Officers	\$ 768.00	Annual Billing ▼
WildApricot	New chapter website platform	\$ 642.60	Annual Billing ▼
Zoom	(2) Licenses	\$ 439.60	Annual Billing ▼
Track It Forward	Transitioning billing from Link Tequel Hager	\$ 288.00	Annual Billing ▼
Paperless Post	We will need this until the website is implemented	\$ 376.00	Annual Billing ▼
Jotform	(1) License --> Increase capacity and use for forms and other documentation	\$ 468.00	Annual Billing ▼
Canva	No changes to the current plan	\$ 149.90	Annual Billing ▼
Constant Contact	Transition account to the Chapter	\$ 312.36	Annual Billing ▼
Total Anticipated Expenses		\$ 3,444.46	
Anticipated Revenue			